

Contact Information

ORDERED BY: (Use street address for FedEx delivery.)

Name _____

Company _____

Street _____ Apt./Suite _____

City _____ State _____ ZIP _____

SHIP TO: (If different from Ordered By.
 Use street address for FedEx delivery.)

Name _____

c/o _____

Street _____ Apt./Suite _____

City _____ State _____ ZIP _____

WEDDING DATE: _____
 (very important)

In case we have questions about your order, please provide:

Daytime Phone (____) _____

Evening Phone (____) _____

E-mail _____

Sample Order Form

Item #	Item Description	Color	Monogram Style / Size	Qty.	Price Ea. Item	Total
164-0000	Pewter Tankard	n/a	Old English	8	\$19	\$152.00
Personalization Details (Last name initial must be circled for monograms.) 1) MS ^(W) 2) MP ^(D) 3) AR ^(G) 4) DM ^(A) 5) LG ^(W) 6) JW ^(B) 7) LA ^(W) 8) DP ^(S)					Engraving/ Embroidery Fee:	\$40

Accessories Order Form

Attach a separate piece of paper if more space is needed.

Item #	Item Description	Color	Monogram Style / Size	Qty.	Price Ea. Item	Total
Personalization Details (Last name initial must be circled for monograms.)					Engraving/ Embroidery Fee:	
Personalization Details (Last name initial must be circled for monograms.)					Engraving/ Embroidery Fee:	
Personalization Details (Last name initial must be circled for monograms.)					Engraving/ Embroidery Fee:	
Personalization Details (Last name initial must be circled for monograms.)					Engraving/ Embroidery Fee:	

Subtotal all items on this page and put in box at right. Carry subtotal to Line 1, page C of order form. \$

Invitation Order Form

Invitation & Save The Date Card			
Attach a separate piece of paper for wording.			
Item No.	Font for Invitation	<input type="checkbox"/> Standard Style Bride's and groom's names are same point size as invitation wording.	Price
Ink Color*	Quantity		
		<input type="checkbox"/> Contemporary Style Bride's and groom's names are larger than invitation wording.	
Optional Footnote on Invitation - Add \$5 and choose one:			
<input type="checkbox"/> Flush Right <input type="checkbox"/> Centered <input type="checkbox"/> Flush Left			

Invitation Inner Envelope - Check One		
<input type="checkbox"/> Plain Inner Envelopes (free)		
<input type="checkbox"/> Lined Inner Envelopes		Price
Lining Color	Quantity	

Invitation Outer Envelope - Check One			
<input type="checkbox"/> Plain Outer Envelopes (free)			
<input type="checkbox"/> Printed Outer Envelopes (return address on flap)			Price
Font	Ink Color*	Quantity	
Street			
City, State, ZIP			

Response Card		
Item No.	Font	Price
Ink Color*	Quantity	
_____ _____ _____ _____		
(Response date is usually 2-3 weeks before wedding date)		

Response Envelope	
Response Envelopes (free with response cards)	
Font	Printed in black ink only.
Name	
Street	
City, State, ZIP	

Reception Card		
Attach a separate piece of paper for wording.		
Item No.	Font	Price
Ink Color*	Quantity	

Personalized Informal or Thank You Notes & Envelope		
Item No.	Font	Price
Ink Color*	Quantity	
Choose below for wording on front of Informal or Thank-You Note:		
<input type="checkbox"/> Thank You		
<input type="checkbox"/> Name: _____		
<input type="checkbox"/> Monogram: _____ _____ _____ first initial second initial third initial		
Put your initials in their natural order in the spaces provided. Circle last name initial.		
Monogram Format (choose one):		Additional \$10 for monogram
<input type="checkbox"/> WBS <input type="checkbox"/> WSB		

Place Card		
Item No.	Font	Price
Ink Color*	Quantity	
Names		
Wedding Date		
Guest Name Line <input type="checkbox"/> Yes <input type="checkbox"/> No Table No. Line <input type="checkbox"/> Yes <input type="checkbox"/> No		

*Ink Color Charge (colors other than black)	
Invitation in one color, \$7.95; Black & one color, \$24.95 =	Price
No. of other printed items in color _____ x \$7.95 =	

Proofs - Proofs of your stationery are always suggested.	
Please check the items for which you wish to see a proof:	
<input type="checkbox"/> Invitation <input type="checkbox"/> Inv. Envelope <input type="checkbox"/> Reception <input type="checkbox"/> Place Card <input type="checkbox"/> Response <input type="checkbox"/> Res. Envelope <input type="checkbox"/> Thank You	
Example: Invitation = one item.	Price
No. of items/proofs _____ x \$7.50 =	
Proof will be emailed to the email address you entered on page A. If you prefer to receive a faxed proof, please enter a fax number here. (_____) _____ - _____	
Attention: _____	

*See ink color charges section at right.

Subtotal all items on this page and put in box at right. Carry subtotal to Line 2, page C.	\$
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Payment Information

Money order enclosed payable to Exclusively Weddings. Payable only in U.S. funds from U.S. banks. We do not ship C.O.D.

VISA MasterCard AMEX Discover

Exp. Date
 Month Year CVV Code

Credit card holder's name and address: (please print)

Cardholder Signature

Date

Shipping Information

For shipping information, visit our website:
www.exclusivelyweddings.com/shipping.html

Note: We do not ship to post office boxes. Consider having your order delivered to your workplace. It's guaranteed someone will be there to receive it, and you don't have to worry about it being left outside unattended. (Confirm with your employer.)

Shipping of candles: During warm-weather months of April through September, \$10 will be added to your order total for shipping candles by air.

Please Note: Descriptive, typographic or photographic errors are unintentional and subject to correction. We cannot be liable for incorrect photos, typographical errors or discontinued merchandise.

Line 1: Page A Subtotal

Line 2: Page B Subtotal

Total of lines 1 and 2

Promotion Code

Please Call 1.800.759.7666 for Your Shipping Charge

Air Delivery Fee

Additional Shipping for Edible Items and Bridesmaids' Totes

Subtotal #2 (add all lines above)

Sales Tax (6.75% - NC residents only)

TOTAL AMOUNT DUE \$

order by phone **1.800.759.7666**

order from our Website 24/7
exclusivelyweddings.com

Information Guide

Contact Us

To place an order by phone
 we are available Monday - Friday 8:00AM to 5:00PM EST.
1.800.759.7666

To pay by money order

Mail your order to:
 Exclusively Weddings
 422 N Chimney Rock Rd.
 Greensboro, NC 27410

Fill out your order form and enclose your money order or credit card information. We do not ship C.O.D.

To order by fax (credit card orders only)

Fax your completed order form to us anytime: **1-800-649-2681**

Order changes

In an effort to provide you with the fastest possible service, no modifications can be made once your order is in process.

Returns & exchanges

Our business is based on the quality of the products we sell and the reputation we've earned. Exclusively Wedding's **100% Satisfaction Guarantee** means you never have to worry when you order from us. If for any reason you're not happy with anything you buy from us, simply return it within 60 days for a prompt exchange or refund (your choice). No hassles, no restocking fee... just great customer service, the kind you would expect from the very best companies. Shipping charges are only refundable if:

- We made an error on your order
- There is damage to your order in shipping.

Ship your prepaid packages to:

Exclusively Weddings, 422 N Chimney Rock Rd., Greensboro, NC 27410

Please include your name, address, telephone number, a copy of your Exclusively Weddings invoice, and the reason for the return.

Warranty on products: Exclusively Weddings warrants that the Products shown in the catalog shall be free from defects in material and workmanship for a period of six (6) months from the date of purchase by the Customer.

Attention California residents. Proposition 65 WARNING:
 Consuming foods or beverages that have been kept or served in leaded crystal products or handling products made of leaded crystal will expose you to lead, a chemical known to the State of California to cause birth defects or other reproductive harm.